

v. 3.1  
Summer 2024

# Earthdata Forum: General Guide for Users



## Introduction

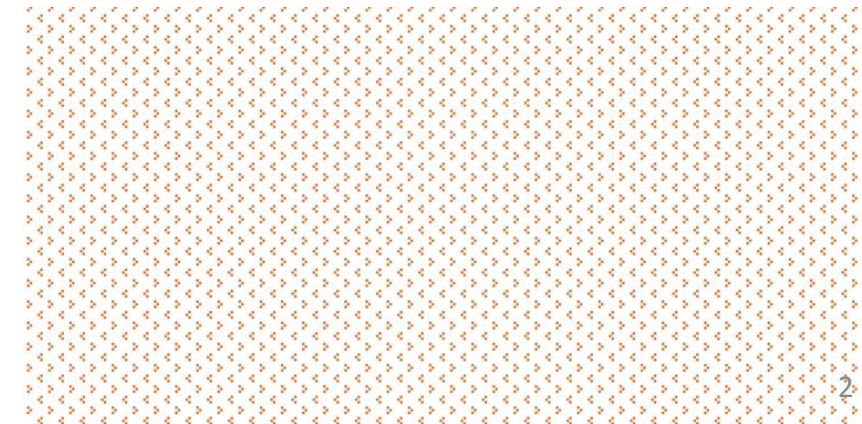
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This guide is designed to help Earthdata Forum Users to navigate through the site and demonstrate example user processes.

The guide is by no means a full representation of every single use case scenario users might need.

v. 3.1  
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For further assistance, please email  
[support-asdc@earthdata.nasa.gov](mailto:support-asdc@earthdata.nasa.gov)



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# Landing Page

This is the homepage of the forum, and there are several different actions that can be taken here, even when not logged in yet.

- **Login:** This is where a user or moderator will go to authenticate and log in to their profile. Clicking this will take you to the Earthdata Login page.
- **Search:** This is the default search feature. As an unauthenticated (not logged in via your Earthdata login) user you can still search the forum and see any posts that come up in the search. You can select the tags from the drop-down menu in the “Discipline”, “DAAC”, “Major Projects”, and “Service/Usage” categories. You can find the description to each tag in the bottom right corner by clicking on the “What do these tags mean?” located under the “Help” dropdown menu.
- **Forum:** This is where the users post questions, pending moderator approval. The forum is visible to unauthenticated users, but they will not be able to post, reply or subscribe to posts until they log in.

The screenshot shows the Earthdata Forum landing page. At the top, there is a header with the NASA Earthdata logo and a welcome message: "Welcome to the Earthdata Forum! Here, the scientific user community and subject matter experts from NASA Distributed Active Archive Centers (DAACs), and other contributors, discuss research needs, data, and data applications." Below the header is a navigation bar with "Quick links", "Help", and "Guided Tour". A search bar is prominently displayed, along with filter options for "Discipline", "DAAC", "Projects", "Services/Usage", "Dates", and "Author". The main content area shows a list of announcements and a table of questions and comments. The "Login" button in the top right corner is circled in orange.

Questions and Comments	Replies	Last post
<a href="#">Tips for posting good questions on the Earthdata Forum</a> Announcements	0	by <a href="#">ASDC - rkey</a> Wed Jun 28, 2023 7:52 am America/New_York
<a href="#">Latest version of Directory Interchange Format (DIF) Writer's Guide</a> GCMD Keywords	4	by <a href="#">GCMD - sritz</a> Wed Jul 24, 2024 12:56 pm America/New_York
<a href="#">Accessing CALIPSO metadata with C++</a> Atmosphere CALIPSO	1	by <a href="#">ASDC - mcook</a> Wed Jul 24, 2024 11:21 am America/New_York

- **Quick links:** Shortcut to popular searches.

- Unanswered questions
- Active questions
- NASA DAACs and Forum Contributors

- **Help:**

- **FAQ:** Frequently Asked Questions.
- **General User Guide:** PDF (this document)
- **Data Recipes:** Data recipes are tutorials or step-by-step instructions that have been developed by the Earth Observing System Data and Information System ([EOSDIS](#)) Distributed Active Archive Centers ([DAACs](#)) staff or EOSDIS systems engineers to help users learn how to discover, access, subset, visualize and use our data, information, tools and services. These recipes cover many different data products across the Earth science disciplines and different processing languages/software.
- **What do these filter items mean?:** Filters are categories containing lists of common searchable items for this site. These items go through users' questions and answers and display the results.

The screenshot shows the Earthdata Forum homepage. At the top, there is a navigation bar with the Earthdata logo, a search bar for DAACs, and a 'Feedback' link. Below the navigation bar, there are three main links: 'Quick links', 'Help', and 'Guided Tour'. The 'Quick links' and 'Help' links are circled in orange. Below the navigation bar, there is a search bar and a set of filters for 'Answered', 'Discipline', 'DAAC', 'Projects', 'Services/Usage', 'Dates', and 'Author'. There is also a 'Reset all filters' button and a 'Match Any' dropdown. Below the filters, there is a section for 'Announcements' with five items, each with an information icon and a title. Below the announcements, there is a 'Post New Question' button and a 'Share these results' button. Below that, there is a table of 'Questions and Comments' with columns for 'Replies' and 'Last post'. The table contains three rows of questions with their respective reply counts and last post dates.

Questions and Comments	Replies	Last post
<a href="#">Tips for posting good questions on the Earthdata Forum</a> Announcements	0	by <a href="#">ASDC - rkey</a> Wed Jun 28, 2023 7:52 am America/New_York
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<a href="#">Accessing CALIPSO metadata with C++</a> Atmosphere CALIPSO	1	by <a href="#">ASDC - mcook</a> Wed Jul 24, 2024 11:21 am America/New_York

# General User Interface

Once the user logs in, a few new features appear in the General User Interface.

- **My Favorites:** This feature takes the user automatically to a list of questions with their favorite tags. If the user doesn't have their favorite tags selected yet, clicking this feature will take them to a page where they can set up their favorite tags.
- **Notifications:** These are the user's notifications or alerts in the Forum. Clicking the tab will show you all existing notifications and clicking a notification in the tab will take the user to the notified pinged location in the Forum site.
- **Private messages:** Once logged into the Forum site, users will be able to see posts directed to them. Other general users will not be able to see the private messages.

The screenshot displays the Earthdata Forum user interface. At the top, there is a navigation bar with the Earthdata logo and a search bar. Below the navigation bar, there is a welcome message. The main navigation area includes tabs for 'Quick links', 'My Favorites', 'Help', 'ACP', 'MCP', 'Guided Tour', 'Notifications', 'Private messages', and 'DC - Ingrid's'. The 'My Favorites', 'Notifications', and 'Private messages' tabs are circled in orange. Below the navigation bar, there is a search bar and a filter section with dropdown menus for 'Claimed Questions', 'Answered', 'Discipline', 'DAAC', 'Search this forum, filters...', 'Services/Usage', 'Dates', and 'Author'. The main content area shows a list of announcements, including 'NASA ARSET: Invasive Species Monitoring with Remote Sensing' and 'NASA ARSET: NASA Atmospheric Composition Ground Networks Supporting Air Quality & Climate Applications'. Below the announcements, there is a 'Post New Question' button and a 'Share these results' button. The bottom section shows a table of questions and comments with columns for 'Questions and Comments', 'Replies', and 'Last post'.

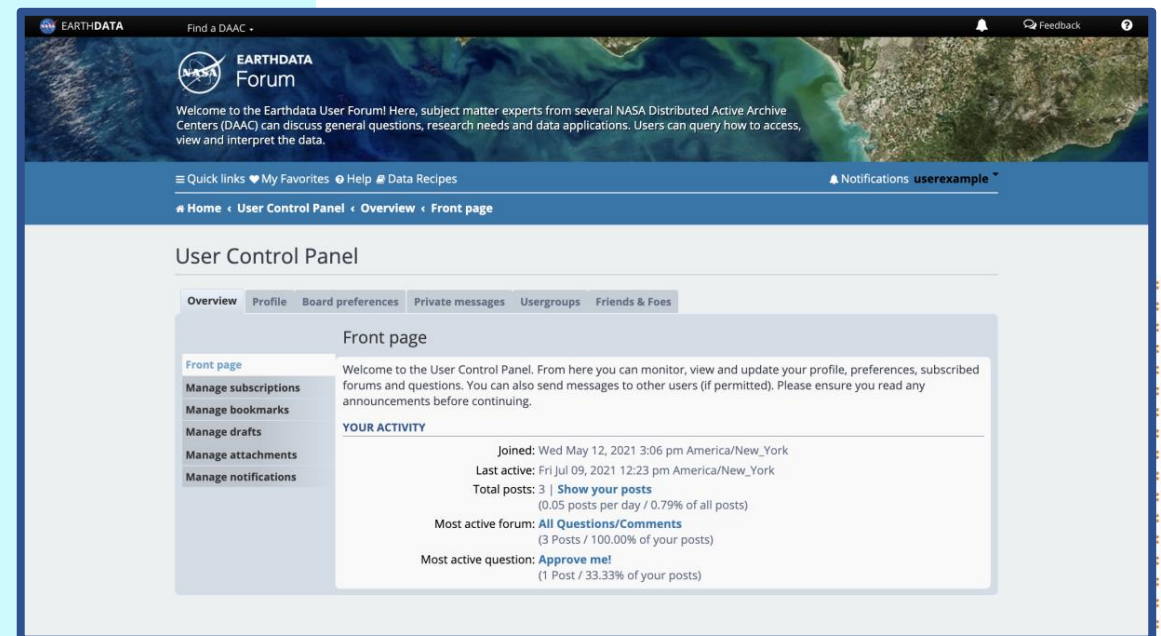
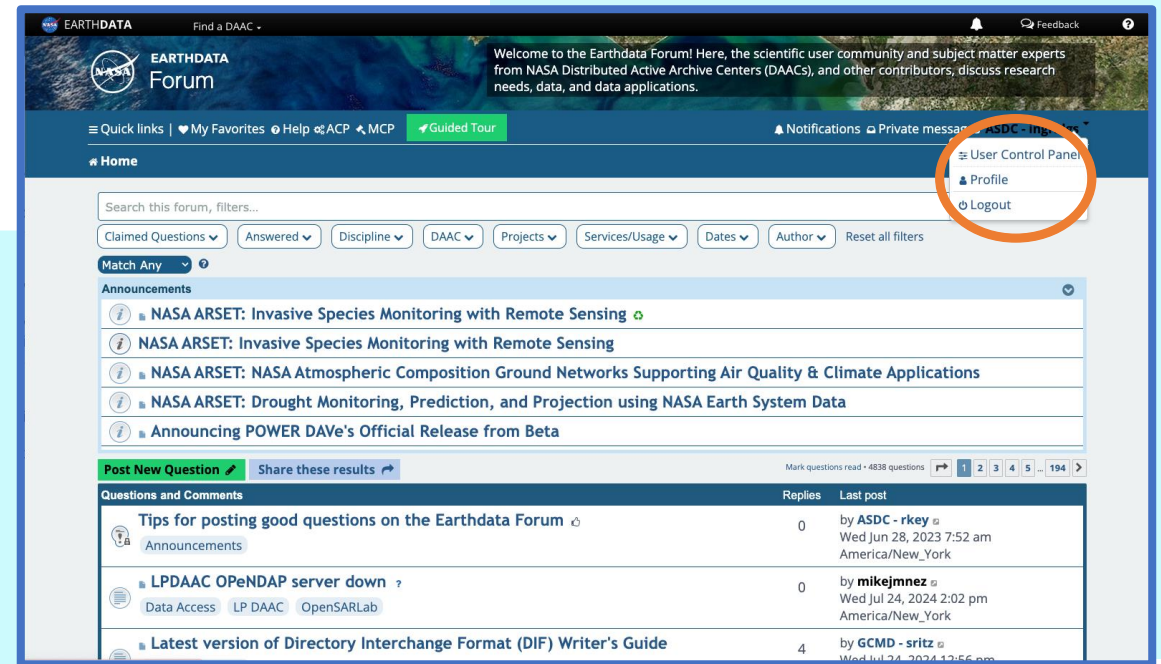
Questions and Comments	Replies	Last post
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<b>LPDAAC OPeNDAP server down</b> Data Access LP DAAC OpenSARLab	0	by <b>mikejmnez</b> Wed Jul 24, 2024 2:02 pm America/New_York
<b>Latest version of Directory Interchange Format (DIF) Writer's Guide</b> GCMD Keywords	4	by <b>GCMD - sritz</b> Wed Jul 24, 2024 12:56 pm

# The User Control Panel

You can access the User Control Panel (UCP) by clicking on the down arrow next to your username in the top right of the screen.

The User Control Panel allows you to alter personal preferences, manage posts you are watching, send and receive private messages, and change the way information about you appears to other users. To view the UCP, click the “User Control Panel” link that appears after logging into the Earthdata Forum site.

The UCP is separated into six tabs: “Overview”, “Profile”, “Board Preference”, “Private Messages”, “Usergroups”, and “Friends and Foes”. Within each tab are several sub-pages, accessed by clicking the desired link on the left side of the UCP interface.



## Overview Tab:

- **Front page:** This tab displays a snapshot of information about your posting habits such as the date you joined the forum, your most active topic, and how many total posts you have submitted.
- **Manage subscriptions:** This tab is for forums or individual posts that you have elected to watch for any new posts. Whenever a new post is made inside an area you have subscribed to, an e-mail will be sent informing you of the new addition. To create a subscription, visit the forum or post you would like to subscribe to and click the 'Subscribe' link located at the bottom of the page. To remove a subscription, check the box next to the subscription you would like to remove and click the 'Unsubscribe' button.

The screenshot shows the Earthdata Forum User Control Panel with the 'Front page' tab selected. The page includes a navigation menu with 'Quick links', 'My Favorites', 'Help', and 'Data Recipes'. The main content area displays a welcome message and a 'YOUR ACTIVITY' section with the following details:

- Joined: Wed May 12, 2021 3:06 pm America/New\_York
- Last active: Fri Jul 09, 2021 12:23 pm America/New\_York
- Total posts: 3 | [Show your posts](#)  
(0.05 posts per day / 0.79% of all posts)
- Most active forum: **All Questions/Comments**  
(3 Posts / 100.00% of your posts)
- Most active question: **Approve me!**  
(1 Post / 33.33% of your posts)

The screenshot shows the Earthdata Forum User Control Panel with the 'Manage subscriptions' tab selected. The page displays a list of watched questions with the following table:

WATCHED QUESTIONS	LAST POST	MARK
<a href="#">A new Question from a User</a> by <a href="#">userexample</a> » Thu May 27, 2021 2:45 pm America/New_York	by <a href="#">userexample</a> » Thu May 27, 2021 2:45 pm America/New_York	<input type="checkbox"/>
<a href="#">Question (for SME assistance)</a> by <a href="#">userexample</a> » Fri May 21, 2021 9:02 am America/New_York	by <a href="#">smeexample</a> » Fri May 21, 2021 10:07 am America/New_York	<input type="checkbox"/>
<a href="#">Question</a> by <a href="#">userexample</a> » Thu May 13, 2021 10:51 am America/New_York	by <a href="#">modexample</a> » Thu May 13, 2021 1:08 pm America/New_York	<input type="checkbox"/>
<a href="#">Test for reply anouncement</a> by <a href="#">userexample</a> » Thu May 13, 2021 10:15 am America/New_York	by <a href="#">userexample</a> » Thu May 13, 2021 10:15 am America/New_York	<input type="checkbox"/>
<a href="#">Approve me!</a> by <a href="#">userexample</a> » Wed May 12, 2021 3:11 pm America/New_York	by <a href="#">userexample</a> » Wed May 12, 2021 3:11 pm America/New_York	<input type="checkbox"/>

At the bottom of the table, it indicates '5 questions • Page 1 of 1' and provides buttons for 'Unwatch marked', 'Mark all', and 'Unmark all'.





- **Manage bookmarks:** Bookmarks, much like subscriptions, are posts you've chosen to watch. To create a bookmark, visit the post you would like to watch and click the wrench icon located at the top left of the page. A drop-down menu will appear, click on "Bookmark Question". To remove a bookmark, click the wrench icon once again and in the drop-down menu click 'Remove from bookmarks'.
- **Manage drafts:** Drafts are created when you click the 'Save' button on the New Post or Post Reply page. Displayed are the title of your post, the forum or post that the draft was made in, and the date you saved it. To continue editing a draft for future submission, click the 'View/Edit' link. If you plan to finish and post the message, click 'Load Draft'. To delete a draft, check the box next to the draft you wish to remove and click 'Delete Marked'.

The screenshot shows the Earthdata Forum User Control Panel. The 'Manage bookmarks' section is active, displaying a list of bookmarked questions. The interface includes a navigation menu on the left with options like 'Front page', 'Manage subscriptions', 'Manage bookmarks', 'Manage drafts', 'Manage attachments', and 'Manage notifications'. The main content area shows a table of bookmarked questions with columns for 'BOOKMARKS', 'LAST POST', and 'MARK'. The table lists three questions, including '897 - Tag Removal' and 'Approve me!'. A 'Remove marked bookmarks' button is visible at the bottom right of the table.

The screenshot shows the Earthdata Forum User Control Panel. The 'Manage drafts' section is active, displaying a message: 'Here you can view, edit and delete your saved drafts. No drafts saved.' The interface includes a navigation menu on the left with options like 'Front page', 'Manage subscriptions', 'Manage bookmarks', 'Manage drafts', 'Manage attachments', and 'Manage notifications'. The main content area is mostly empty, indicating no drafts are currently saved.



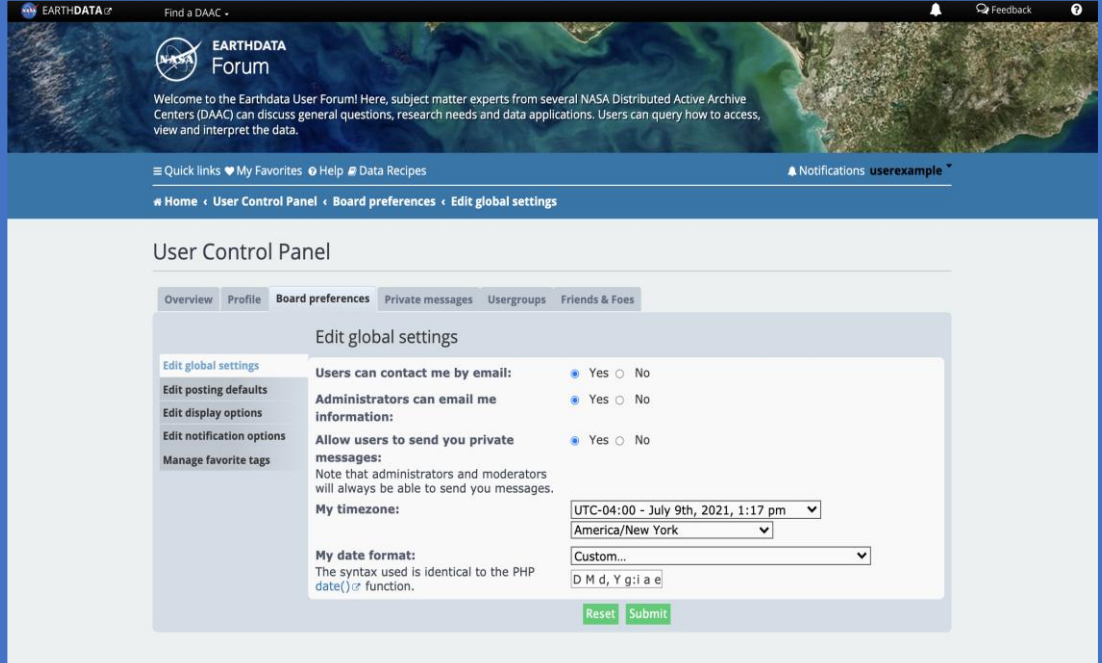
- **Manage attachments:** The attachment section of the UCP shows a list of all attachments that you have uploaded to the board. Each entry contains a link to the message in which the attachment is contained, the size of the attachment, the number of times it has been downloaded, and the time at which it was uploaded. Through this page, you can delete attachments from the board. Inline references to a deleted attachment will remain in the original post, but the attachment will not be rendered in any way other than the file name.
- **Manage notifications:** Notifications alert you to events that have taken place on the board. They will appear in the Notifications menu at the top of your screen. Events include:
  - New Private Message has arrived
  - New topic was created in a subscribed forum
  - New post was created in a subscribed topic
  - A new post is awaiting moderation
  - A post has been reported
  - Your topic/post has been approved/disapproved
  - You have been quoted in a post

The screenshot shows the EarthData Forum User Control Panel (UCP) with the 'Attachments' section selected. The page header includes the NASA EarthData logo and a welcome message. The navigation bar shows 'Quick links', 'My Favorites', 'Help', and 'Data Recipes'. The UCP has tabs for 'Overview', 'Profile', 'Board preferences', 'Private messages', 'Usergroups', and 'Friends & Foes'. The 'Attachments' section displays a message: 'This is a list of attachments you have made in posts to this board. You have posted no files.' A sidebar on the left contains links for 'Front page', 'Manage subscriptions', 'Manage bookmarks', 'Manage drafts', 'Manage attachments' (highlighted), and 'Manage notifications'.

The screenshot shows the EarthData Forum User Control Panel (UCP) with the 'Manage notifications' section selected. The page header and navigation bar are identical to the previous screenshot. The UCP tabs are the same. The 'Manage notifications' section displays a message: 'Here you may view all past notifications. You have no notifications.' The sidebar on the left is the same, but 'Manage notifications' is highlighted.

## Board Preference Tab:

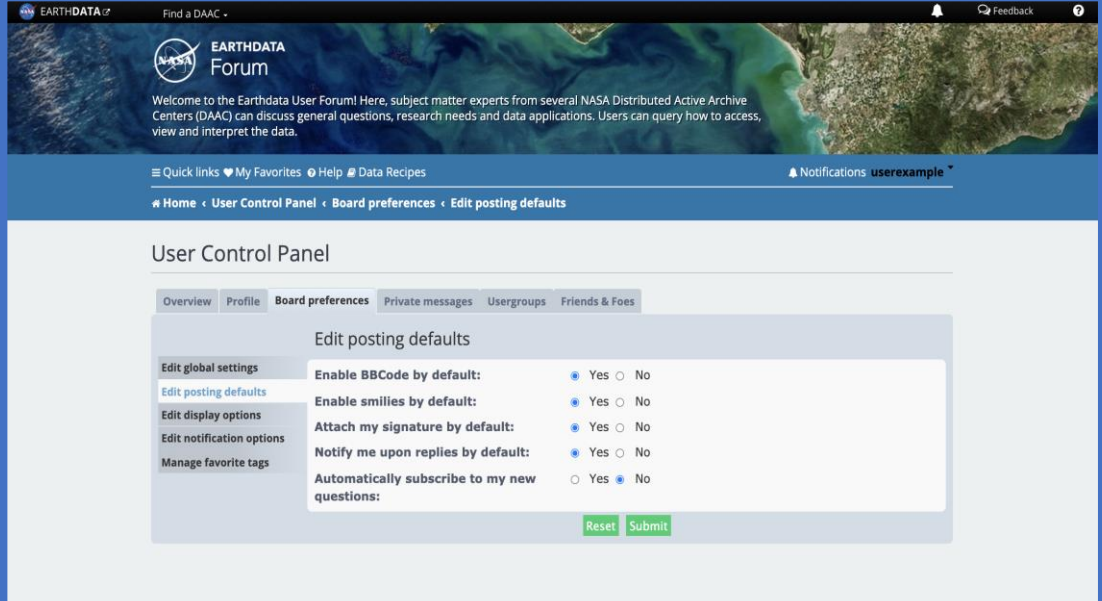
- **Edit global settings:** This tab controls various overall interactions with the Forum software.
  - Users can contact me by email
  - Administration can email me information
  - Allow users to send you private messages
  - My timezone
  - My date format
- **Edit posting defaults:** Posting settings control the default settings of the for the text box when you create a post. Note that these options are controllable on an individual basis while posting.
  - Enable BBCode by default
  - Enable smiles by default
  - Attach my signature by default
  - Notify me upon replies by default
  - Automatically subscribe my new question



The screenshot shows the EarthData Forum User Control Panel. The 'Board preferences' tab is selected, and the 'Edit global settings' sub-tab is active. The settings include:

- Users can contact me by email:**  Yes  No
- Administrators can email me information:**  Yes  No
- Allow users to send you private messages:**  Yes  No
- My timezone:** UTC-04:00 - July 9th, 2021, 1:17 pm (dropdown menu)
- My date format:** Custom... (dropdown menu)

Buttons for 'Reset' and 'Submit' are visible at the bottom of the settings panel.



The screenshot shows the EarthData Forum User Control Panel. The 'Board preferences' tab is selected, and the 'Edit posting defaults' sub-tab is active. The settings include:

- Enable BBCode by default:**  Yes  No
- Enable smiles by default:**  Yes  No
- Attach my signature by default:**  Yes  No
- Notify me upon replies by default:**  Yes  No
- Automatically subscribe to my new questions:**  Yes  No

Buttons for 'Reset' and 'Submit' are visible at the bottom of the settings panel.

- **Edit display options:** Display settings control how posts and topics are rendered in the various board views.

The following settings control how the contents of posts and private messages are rendered:

- Display images within posts
- Display Flash animations
- Display smiles as images
- Display signatures
- Display avatars
- Display questions from previous days
- Display questions ordering by
- Display question order direction

The following settings control how posts are displayed in the topic view:

- Display posts from previous days
- Display posts ordering by
- Display posts order direction

The screenshot shows the EarthData Forum website interface. At the top, there is a navigation bar with the EarthData logo, a search bar for DAACs, and user account information. Below the navigation bar is a banner with a satellite image of Earth and a welcome message. The main content area is titled 'User Control Panel' and contains several tabs: Overview, Profile, Board preferences, Private messages, Usergroups, and Friends & Foes. The 'Board preferences' tab is active, and within it, the 'Edit display options' sub-tab is selected. This sub-tab contains a list of settings for rendering posts and questions. The settings are as follows:

Setting	Value
Display images within posts:	<input checked="" type="radio"/> Yes <input type="radio"/> No
Display Flash animations:	<input checked="" type="radio"/> Yes <input type="radio"/> No
Display smiles as images:	<input checked="" type="radio"/> Yes <input type="radio"/> No
Display signatures:	<input checked="" type="radio"/> Yes <input type="radio"/> No
Display avatars:	<input checked="" type="radio"/> Yes <input type="radio"/> No
Display questions from previous days:	All Questions
Display questions ordering by:	Post time
Display question order direction:	Descending
Display posts from previous days:	All posts
Display posts ordering by:	Post time
Display post order direction:	Ascending

At the bottom of the settings panel, there are 'Reset' and 'Submit' buttons.



- **Edit notification options:** Notification settings control which events will trigger a notification and how you will receive the notification.

The following settings control events related to posting:

- Your questions/posts are approved or disapproved by a moderator.
- Someone replies to a question you have bookmarked.
- Someone replies to a question to which you are subscribed.
- Someone quotes you in a post.
- Someone replies to a question in a forum to which you are subscribed.
- Someone tags a question with one of your favorite tags.
- All activity related to a question with one of your favorite tags.

The following settings control various other events:

- Your report on a private message is closed by a moderator.
- Your report on a post is closed by a moderator.
- Someone mentioned me.

The screenshot shows the Earthdata Forum User Control Panel. The page title is "User Control Panel" and the current section is "Edit notification options". The page contains a table with notification settings for both "NOTIFICATIONS" and "EMAIL".

NOTIFICATION TYPE	NOTIFICATIONS	EMAIL
<b>Posting Notifications</b>		
Your questions/posts are approved or disapproved by a moderator	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Someone replies to a question you have bookmarked	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Someone replies to a question to which you are subscribed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Someone quotes you in a post	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Someone replies to a question in a forum to which you are subscribed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Someone tags a question with one of your favorite tags	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
All activity related to a question with one of your favorite tags	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Miscellaneous Notifications</b>		
Your report on a private message is closed by a moderator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Your report on a post is closed by a moderator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Someone mentioned me	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

At the bottom right of the table, there is a "Submit" button and links for "Mark all" and "Unmark all".



- **Manage favorite filters:** A filter is a short description (usually one word) of a subject. In this tab you can select filters by “Discipline”, “DAAC”, “Major Projects”, and “Services/Usages”. You can find the description to each filter within the Forum. Go to the “Help” menu and select “What do these tags mean?”.
- Users can select filters to be added as favorite. Once you have selected and submitted your favorite filter, the system will place a heart icon in all the posts that contain your favorite filter. Also, using this feature ensures that a posted question arrives to the appropriate moderator or Subject Matter Expert.
- You can edit notification options for this feature in the “Edit notification options” under the “Board preference” tab within the User Control Panel.

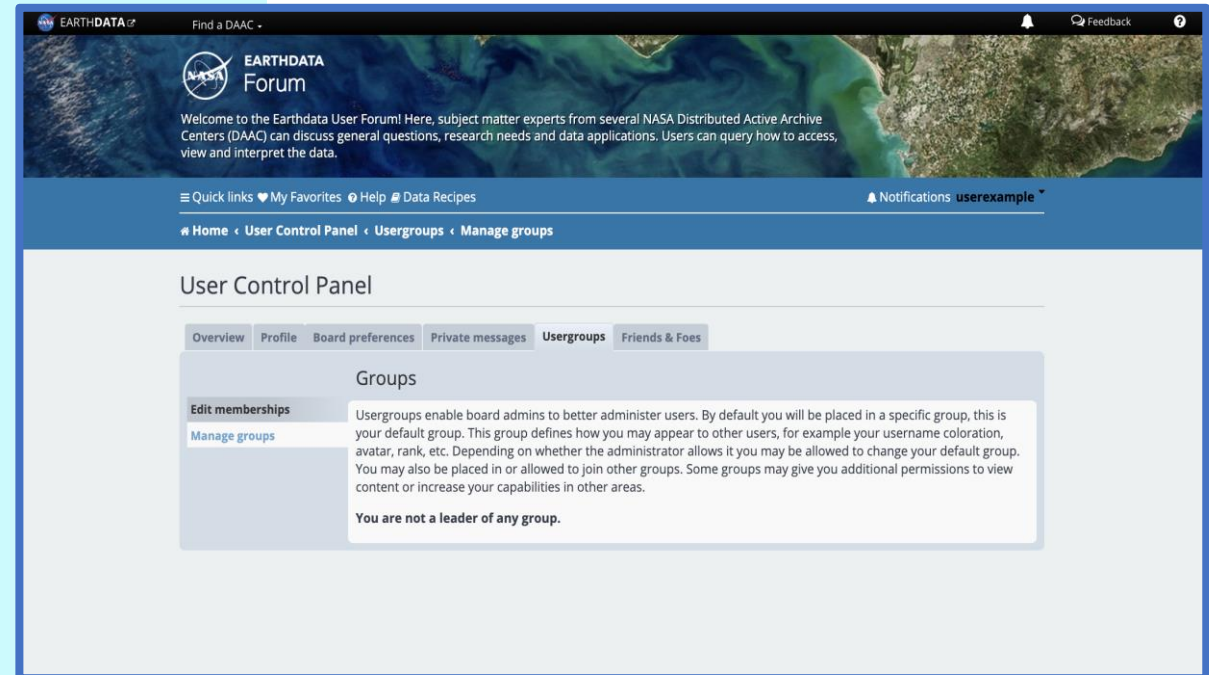
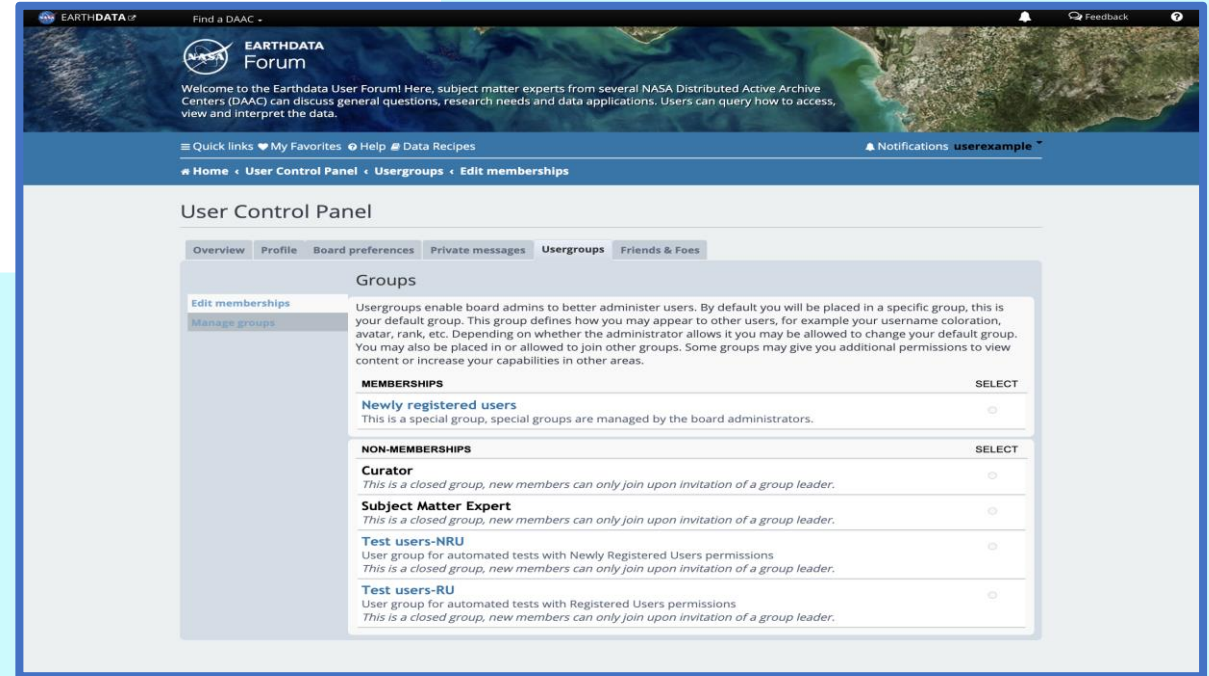
The screenshot shows the 'User Control Panel' for the Earthdata Forum. The 'Manage favorite filters' tab is active. It features a sidebar with options like 'Edit global settings', 'Edit posting defaults', and 'Manage favorite filters'. The main area has dropdown menus for 'Discipline' (No Preference), 'DAAC' (Select More), 'Major Projects' (No Preference), and 'Services/Usage' (No Preference). Below these is a text input field for 'Favorite filters' containing 'ASDC', which is circled in red. A 'Submit' button is at the bottom right.

The screenshot shows the search results page on the Earthdata Forum. The search filters at the top include 'Services/Usage', 'Projects', 'Answered', 'Discipline', 'DAAC', 'Dates', and 'Author'. The search results list shows several posts. The post titled 'test for Renee' has a heart icon next to the 'ASDC' filter, which is circled in red. The post is by 'brennansbunch' and dated 'Fri May 24, 2024 9:24 am'.



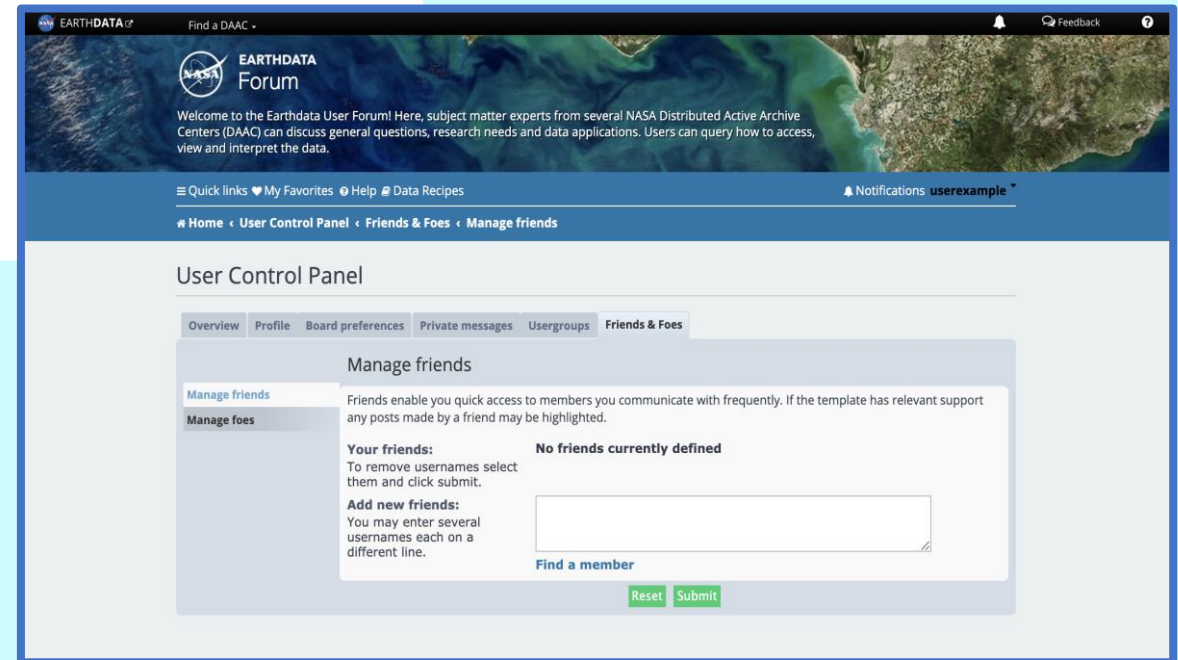
### Usergroups Tab:

- Edit memberships:** Usergroup membership can be managed through the Usergroups section of the UCP. The page lists groups for which the user is a member of, a leader of, and all other usergroups. Groups which are open for membership have a radio button allowing the user to request membership. Users may also remove themselves from groups in which they hold membership. If a user has the “Can change default usergroup”, they can choose which group to be their default here. The default usergroup dictates the user's username color which is shown throughout the board.
- Manage groups:** Users who are designated as a group leader can manage the group's membership. Users can be added or removed, pending join requests can be approved or denied, and have their default usergroup changed here.

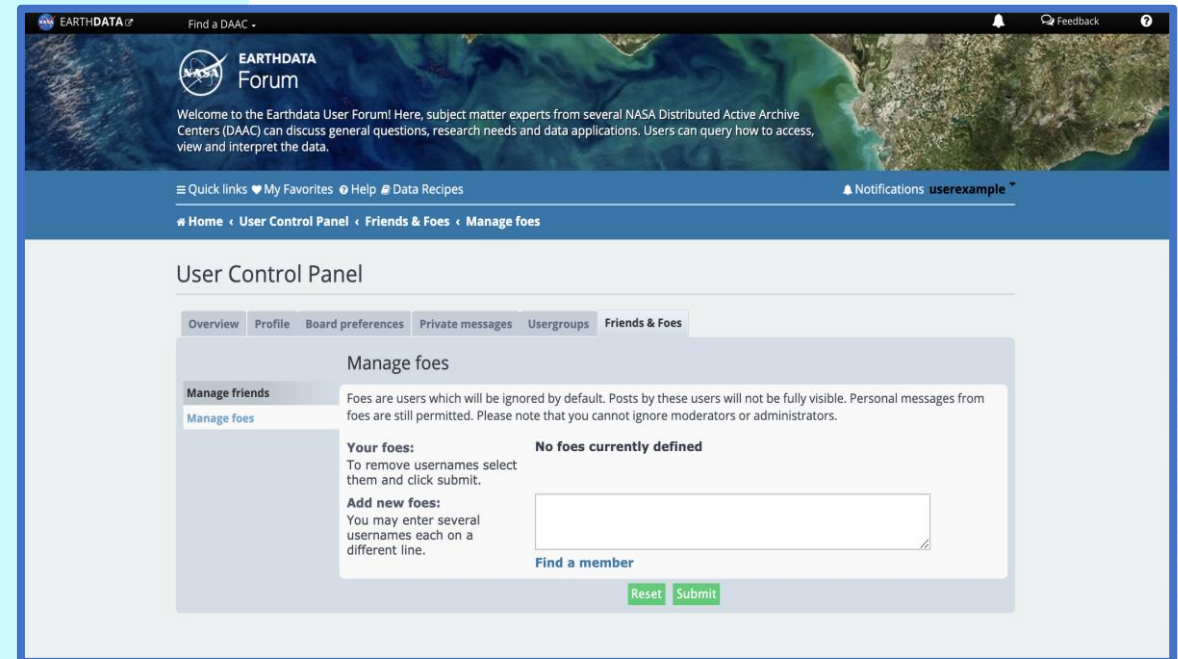


## Friends or Foes Tab:

- **Manage friends and Manage foes:** Users can be marked as a “friend” or a “foe” in order to allow for filtering of their messages. If a style supports it, posts made by users on your Foe list will be hidden from view and posts from users on your Friend list will be highlighted. Private Message rules can make use of the Friend and Foes list for filtering incoming PMs.



The screenshot shows the Earthdata Forum User Control Panel. The top navigation bar includes "EARTHDATA Forum", "Find a DAAC", and "Notifications userexample". The main content area is titled "User Control Panel" and has tabs for "Overview", "Profile", "Board preferences", "Private messages", "Usergroups", and "Friends & Foes". The "Manage friends" tab is active, displaying instructions on how to manage friends and a form to add new friends. The form includes a text input field, a "Find a member" button, and "Reset" and "Submit" buttons. The text on the page reads: "Manage friends: Friends enable you quick access to members you communicate with frequently. If the template has relevant support any posts made by a friend may be highlighted. Your friends: To remove usernames select them and click submit. No friends currently defined. Add new friends: You may enter several usernames each on a different line. Find a member. Reset Submit"



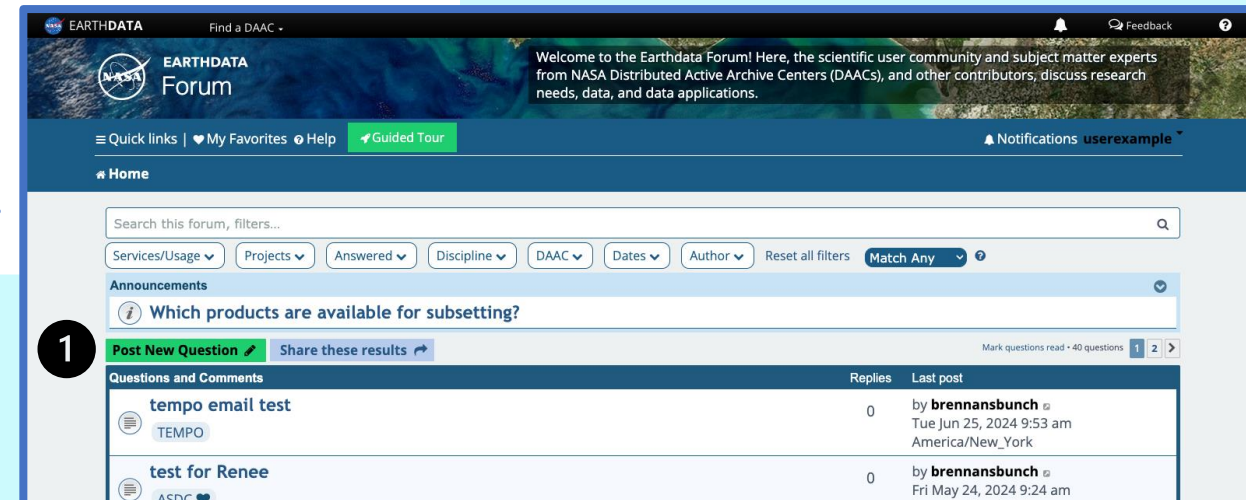
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# How to Post a New Question

To post a new question in the Earthdata Forum:

1. Click on the “Post New Question” green button on the upper left corner.
2. Write the title of your question in the “Subject” field and your question in the composing pane.
3. Select filters by “Discipline”, “DAAC”, “Major Projects”, and “Services/Usages”. Using this feature ensures that the posted question arrives to the appropriate moderator or Subject Matter Expert.
4. If you require private communication with moderators of the Forum, click the “Submit a private post” box. The message will be sent privately and will not be visible to the public.
5. Note that the “Notify me when a reply is posted” is ticked as a default in the “Options” section. If you do not want to be notified, click to untick the box.
6. If you need to attach a file to the post, simply click on the “Attachments” tab and click on “Add files”.
7. Click on the “Submit” button to submit your question.



The detailed screenshot shows the 'Post New Question' form. The form is titled 'POST NEW QUESTION' and has a 'Subject:' field. Below the subject field is a large text area for the question. To the right of the text area, there are options for 'BBCode is OFF' and 'Smilies are OFF'. Below the text area is a 'Tips for Posting' section. Below the tips section is a section for selecting filters: 'Discipline', 'DAAC', 'Major Projects', and 'Services/Usage'. Each filter has a dropdown menu with 'No Preference' selected. Below the filter section is a 'Selected Filters:' field. At the bottom of the form, there are several buttons: 'Cancel', 'Reset', 'Save draft', 'Preview', and 'Submit'. The 'Submit' button is highlighted with a red circle. There are also checkboxes for 'Submit as private post', 'Do not automatically parse URLs', and 'Notify me when a reply is posted'.

# How to Search

On the “Home” page, you have two different ways to search for topics or questions you might have.

1. The search box will allow you to type a word for your search.
2. Below the search box, there are drop-down lists. These lists are considered filters. Once a filter is selected, it will appear as a blue box on top of the drop-down filters.
  - I. “Match Any”: Will return published posts that have either one of the filters selected.
  - II. “Match All”: Will return published posts that have all of the filters you have selected.

The arrow to the right of “Announcements” allows users to collapse the accordion to gain additional screen space or expand to list all announcements to view.

The screenshot displays the Earthdata Forum interface. At the top, there is a navigation bar with the NASA Earthdata logo, a search bar for DAACs, and links for Quick links, My Favorites, Help, and a Guided Tour. A welcome message is visible in the top right. Below the navigation bar, the main content area features a search box (labeled 1) and a series of filter buttons (labeled 2). The filters include Atmosphere, ASDC, Services/Usage, Projects, Answered, Discipline, DAAC, Dates, and Author. A dropdown menu for the DAAC filter is open, showing a list of DAACs with checkboxes: ASDC (checked), ASF, CDDIS, CSDA Program, GES DISC, GHRC, LAADS DAAC, LP DAAC, NSIDC DAAC, OBDAAC, ORNL DAAC, PODAAC, and SEDAC. Below the filters, there are sections for Announcements, Questions and Comments, and a list of posts. The first post is titled "test for Renee" and is associated with the ASDC DAAC. The second post is titled "How to download air quality data in csv form" and is associated with Atmosphere, Data Download, GES DISC, and Giovanni. The third post is titled "Plotting CALIPSO aerosol feature subtype using CALIPSO Aerosol Layer data" and is associated with ASDC, Algorithms, Atmosphere, and CALIPSO.



- **Questions/Comments features:**

When you click on the Question/Comment of your interest, it will open for you to see the full text and consecutive replies the question/comment might have.

You can interact with the question/comment in the following ways:

- **Post Reply:** Reply directly to the post
- **Wrench Tool:**
  - Subscribe question
  - Bookmark question
  - Print view
- **Search this question:** Search for specific wording within the question/comment
- **Advanced Search:** Brings you back to the Forum Search Pane
- **Report this post:** You can report the post by clicking this feature
- **Reply with quote:** The original question will be re-printed with your consecutive reply.
- **Say thanks:** You can click to thank the author of the post and click a second time to remove the thanks.

The screenshot displays the Earthdata Forum interface. At the top, there is a navigation bar with the Earthdata logo and a search bar. Below this is a header section with the forum title and a welcome message. The main content area shows a question titled "test" by user "jasonrandallhicks". The question text is "test test". The user profile information is visible on the right, including their name, role as Site Admin and Administrator, and their join date. The interface includes various interaction buttons such as "Post Reply", "Search this question...", and "thanked 1 time".



## Version Control Table

Version	Date	Author	Rationale
0.1	May 2021	Ingrid Garcia-Solera	First Draft
0.2	June 2021	Ingrid Garcia-Solera	Reviewed by UFO Team; updated accordingly
1	June 2021	Ingrid Garcia-Solera	Issued
1.1	July 2021	Ingrid Garcia-Solera	<ul style="list-style-type: none"> <li>• Added “General User Interface” section</li> <li>• Edited verbiage of “Manage favorite tags” section</li> <li>• Updated screenshot of “How to Post a New question” section               <ul style="list-style-type: none"> <li>• New screenshots for the entire document</li> </ul> </li> </ul>
1.2	August 2021	Ingrid Garcia-Solera	<ul style="list-style-type: none"> <li>• Edited paragraph of the “Data Recipes” section</li> </ul>
1.3	December 2021	Ingrid Garcia-Solera	<ul style="list-style-type: none"> <li>• Added verbiage to “How to Post a New Question” section               <ul style="list-style-type: none"> <li>• Added the “How to Search” section</li> <li>• Edited document for 508 Compliance</li> </ul> </li> </ul>



## Version Control Table

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Version	Date	Author	Rationale
1.4	May 2022	Ingrid Garcia-Solera	Update screenshots to match new search interface
1.4	June 2022	Ingrid Garcia-Solera	Added information on the “How to Search” section
2.0	October 2023	Reneé Key	Added Private Posting, Filter and Menu verbiage
3.0	March 2024	Reneé Key	Updated guide to match new layout of home page
3.1	July 2024	Ingrid Garcia-Solera	Updated hyperlinks, screenshots and verbiage for new features

